

# Claybanks Township

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March 11th, 2024

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Lombard with the Pledge of Allegiance. Members present: Dan Lombard, Peter Shlagor, Alice Holsomback, David Rabe and Cheryl Rabe.

### (A) Agenda Additions – NB (D) Postage Meter

## Minutes

- (A) **Approval of February 12th, 2024 Regular Meeting Minutes**– Pete Shlagor made a motion to approve the February 2024 minutes. Second David Rabe. All in favor. Motion carried.

## Accounts Payable

- (A) **Approve March 2024 Payables**– David Rabe made a motion to pay the Township payables in the amount of \$8,315.61 and the Park payables of \$480.83. Dan Lombard yes, Peter Shlagor yes, Alice Holsomback yes, David Rabe yes and Cheryl Rabe yes. Motion carried.

**Correspondence-** Miscellaneous correspondence was reviewed.

**Public Comment-** Ana Rapa, a candidate for probate judge introduced herself to the group and shared her commitment to community dialogue. Residents also inquired about detour signs around Roosevelt Road and the muddy, un-ditched stretch also on Roosevelt. There was discussion of pros and cons of seasonal brining of roads.

## Reports

- (A) **Financial** –General Fund \$585,777.87; Fire Fund \$142,685.32; Road Fund \$124,154.40; Cemetery Fund \$5,364.55; ARPA Fund \$81,548.84; Park Fund \$188,277.62 Tax Account \$390,911.28;
- (B) **Zoning** – No permits or inspections for February 2024;
- (C) **Planning Commission-** no report;
- (D) **Clerk-** no report;
- (E) **Park** –Health Dept permit application is in process for restrooms. Waiting for additional feedback from inspector. Pete presented plans for restroom building. The stairway to beach needs power washing to better identify where damage is. The stairs also need an extension, perhaps using wood leftover from overlook project. There was discussion of the need for an AED device in the park;
- (F) **Cemetery** – Planning to schedule first cemetery committee meeting for beginning of June.

## Unfinished Business

- (A) **2024 Park Admin Fee** – Alice Holsomback moved to charge the township park a \$3000 admin fee for 2024 season. Second David Rabe. Dan Lombard yes, Peter Shlagor yes, Alice Holsomback yes, David Rabe yes and Cheryl Rabe yes. Motion carried.

(B) **Millage Renewal** – Alice Holsomback moved to table millage discussion until April Meeting. Second Pete Shlagor. All in favor. Motion carried.

### **New Business**

- (A) **Confirm date for official Budget Hearing** (for publications)- The Budget Hearing will occur on March 21<sup>st</sup> 2024 @ 7PM and date will be published in local papers.
- (B) **Review Township Investment Options** – Pete Shlagor provided a sample of a Township Investment Plan. Cheryl Rabe said she would do further research and present a workable document to the Board for approval.
- (C) **New Postage Meter** - The old model is no longer compatible with new system. Pete Shlagor moved to sign the new maintenance contract and rent the new meter at \$34.99/month for 63 months, paid quarterly. Second David Rabe. Dan Lombard yes, Peter Shlagor yes, Alice Holsomback yes, David Rabe yes and Cheryl Rabe yes. Motion carried.

**Supervisor Comments-** none

Adjournment – 8:35 PM  
Respectfully submitted

Alice Holsomback Smith